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## Change Request Form 更改回條

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To: **Shui On Land Limited (the “Company”)**  
c/o Computershare Hong Kong Investor Services Limited  
Rooms 1806-1807, 18th Floor,  
Hopewell Centre, 183 Queen’s Road East,  
Wanchai, Hong Kong

致：瑞安房地產有限公司\*（「本公司」）  
經香港中央證券登記有限公司  
香港灣仔皇后大道東183號  
合和中心18樓1806-1807室

I/We would like to receive the Corporate Communications of the Company as indicated below:

本人/ 我們希望以下列方式收取本公司之公司通訊：

(Please cross **ONLY ONE** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

- to read the **Website Version** of all future Corporate Communications published on the Company’s website in place of receiving printed copies; **OR**  
瀏覽在本公司網站登載之公司通訊網上版本，以代替收取印刷本；或
- to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**  
僅收取本公司通訊之英文印刷本；或
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**  
僅收取本公司通訊之中文印刷本；或
- to receive **both printed English and Chinese versions** of all future Corporate Communications.  
同時收取本公司通訊之英文及中文印刷本。

Signature

簽名 \_\_\_\_\_

Contact telephone number:

聯絡電話號碼 \_\_\_\_\_

Date:

日期 \_\_\_\_\_

Notes:

附註：

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- By selection to read the Website Version of the Corporate Communications published on the Company’s website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.  
在選擇瀏覽在本公司網站登載之公司通訊網上版本以代替收取印刷本後，閣下已明示同意放棄收取公司通訊印刷本的權利。
- If your shares are held in joint names, the Shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.  
如屬聯名股東，則本更改回條須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- The above instruction will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable prior notice in writing to the Company’s branch share registrar, Computershare Hong Kong Investor Services Limited, Rooms 1806-1807, 18th Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.  
上述指示將適用於將來寄發予 閣下之所有公司通訊，直至 閣下發出合理書面通知予本公司之股份過戶登記分處香港中央證券登記有限公司（地址為香港灣仔皇后大道東183號合和中心18樓1806-1807室）另作選擇為止。
- All future Corporate Communications in both printed English and Chinese versions will be available for inspection from the Company or the Company’s branch share registrar upon request.  
本公司或本公司股份過戶登記分處將備有所有公司通訊之英文及中文印刷本以供索閱。
- The Shareholders are entitled to change the choice of means of receipt or language of the Company’s Corporate Communications at any time by reasonable prior notice in writing to the Company’s branch share registrar.  
股東有權隨時發出合理書面通知予本公司股份過戶登記分處，要求更改收取公司通訊之方式或語言版本的選擇。