



瑞安房地產  
SHUI ON LAND

Shui On Land Limited  
瑞安房地產有限公司\*

(Incorporated in the Cayman Islands with limited liability)  
(Stock Code: 272)

27 September 2024

Dear Shareholder(s),

**Shui On Land Limited (the "Company")**

**– Notice of Publication of 2024 Interim Report (the "Current Corporate Communication") and Arrangement of Electronic Dissemination of Corporate Communication<sup>(Note 1)</sup>**

We are pleased to inform you that the English and Chinese versions of the Company's Current Corporate Communication are now available on the Company's website at [www.shuionland.com](http://www.shuionland.com) by clicking "Financial Reports" under "Investor Relations" and the website of Hong Kong Exchanges and Clearing Limited (HKExnews) at [www.hkexnews.hk](http://www.hkexnews.hk).

If you have any difficulty in receiving or gaining access to the Current Corporate Communication posted on the Company's website for any reason, you may send your request by post to the Company's branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited (the "Company's Branch Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email to the Company's email address at [sol.ecom@shuion.com.cn](mailto:sol.ecom@shuion.com.cn). Upon your written request, we will send the printed form of the Current Corporate Communication to you at our cost.

**Arrangement of Electronic Dissemination of Corporate Communication**

Pursuant to the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited relating to the expansion of paperless listing regime and electronic dissemination of corporate communication that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communication.

Please note that both the English and Chinese versions of all Corporate Communication will continue to be disseminated using electronic means through the Company's website and the HKExnews website.

Should you wish to receive future Corporate Communication in printed form, please complete, sign and return the enclosed Reply Form (the "Reply Form") to the Company's Branch Share Registrar or by email to the Company's email address. Any such request will remain valid until the instruction has been revoked or superseded or until the time when the Company publishes its next annual report in the following year (whichever is earlier).

**Collection of electronic contact details**

To ensure timely receipt of the notification of publication of the latest Corporate Communication and Actionable Corporate Communication<sup>(Note 2)</sup> on the Company's website, the Company recommends you provide your email address by scanning your personalized QR code printed on the Reply Form. Alternatively, you may complete, sign and return the Reply Form to the Company's Branch Share Registrar or by email to the Company's email address.

**If the Company does not receive your functional email address, until such time that the functional email address is provided to the Company's Branch Share Registrar, you will be unable to receive email notifications regarding the publication of Corporate Communication on the Company's website and will receive Actionable Corporate Communication in printed form in the future.**

Should you have any queries in relation to this letter, please contact the Company's Branch Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

Yours faithfully,  
For and on behalf of  
**Shui On Land Limited**  
**UY Kim Lun**  
Company Secretary

Note 1: Corporate Communication refers to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Note 2: Actionable Corporate Communication is any corporate communication that seeks instructions from securities holders of the Company on how they wish to exercise their rights or make an election as securities holders of the Company.

\* For identification purposes only

敬啟者：

**瑞安房地產有限公司（「本公司」）**

**– 2024 年度中期報告（「本次公司通訊文件」）之發佈通知及以電子方式發佈公司通訊<sup>(Note 1)</sup>之安排**

本公司欣然知會 閣下本公司本次公司通訊文件的中、英文版本已於本公司網站（[www.shuionland.com](http://www.shuionland.com)）「投資者關係」一欄下的「財務報告」及香港交易及結算所有限公司之披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）登載。

如 閣下因任何理由以致在收取或接收於本公司網站登載之本次公司通訊文件時出現困難，可將要求郵寄至本公司香港股份過戶登記分處香港中央證券登記有限公司（「本公司股份過戶登記分處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或電郵至本公司電郵地址：[sol.ecom@shuion.com.cn](mailto:sol.ecom@shuion.com.cn)。本公司收到書面提出要求後，將儘快發送本次公司通訊文件之印刷本予 閣下，費用由本公司承擔。

**以電子方式發佈公司通訊之安排**

根據自 2023 年 12 月 31 日起生效的香港聯合交易所有限公司證券上市規則有關擴大無紙化制度及以電子方式發佈公司通訊規定，本公司謹此通知 閣下，本公司已採用以電子方式發佈公司通訊之安排。

請注意，所有公司通訊之中、英文版本均會繼續以電子方式於本公司網站及披露易網站發佈。

如 閣下日後有意收取公司通訊之印刷本，請填妥及簽署本函隨附之回條（「回條」）並交回本公司股份過戶登記分處或電郵至本公司電郵地址。任何該等要求將有效直至被撤回或取代或直至本公司於翌年刊發其下一份年報為止（以較早者為準）。

**收集電子聯絡資料**

為確保能及時收取最新的公司通訊及可供採取行動的公司通訊<sup>(Note 2)</sup>已在本公司網站登載之通知，本公司建議 閣下透過掃描回條上列印之 閣下專屬二維碼以提供 閣下之電郵地址。 閣下亦可填妥及簽署回條並交回本公司股份過戶登記分處或電郵至本公司電郵地址。

**倘若本公司沒有收到 閣下有效的電郵地址，直至本公司股份過戶登記分處收到 閣下有效的電子郵件地址前， 閣下日後將無法收到有關公司通訊已在本公司網站登載之電郵通知及將收取可供採取行動的公司通訊之印刷本。**

閣下如有任何與本函有關的疑問，請於辦公時間內（星期一至五，上午 9 時正至下午 6 時正，公眾假期除外）致電本公司股份過戶登記分處電話熱線(852) 2862 8688 查詢。

此致

列位股東 台照

代表  
**瑞安房地產有限公司**  
公司秘書  
**黃金綸**  
謹啟

二零二四年九月二十七日

附註 1：公司通訊指本公司刊發或將予刊發以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告；(b) 中期報告及(如適用)中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 委任代表表格。

附註 2：可供採取行動的公司通訊指任何涉及及要求本公司證券持有人指示其擬如何行使有關本公司證券持有人的權利或作出選擇的公司通訊。

\* 僅供識別



## REPLY FORM 回條

To: Shui On Land Limited (the "Company")  
(Stock Code: 272)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen's Road East,  
Wanchai, Hong Kong

致：瑞安房地產有限公司(「本公司」)  
(股份代號：272)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

(Please choose ONLY ONE of the options below) (請從以下選項中只選擇其中一項)

## Personalized QR Code 專屬二維碼

**Option 1:** Provide your email address for receiving notification of publication of future Corporate Communication\* and Actionable Corporate Communication\*\* on the Company's website via electronic dissemination by scanning your personalized QR code (Note 4)

**選項 1:** 掃描 閣下專屬二維碼<sup>附註 4</sup>提供 閣下之電郵地址，以通過電子方式收取日後公司通訊\*及可供採取行動的公司通訊\*\*已在本公司網站登載之通知

You are NOT required to return this Reply Form if you choose Option 1.  
如選擇了選項 1，閣下無須交回本回條。

**Option 2:** I/We hereby provide my/our email address in writing for receiving notification of publication of future Corporate Communication\* and Actionable Corporate Communication\*\* via electronic dissemination.

**選項 2:** 本人/吾等現以書面提供本人/吾等之電郵地址，以通過電子方式收取日後公司通訊\*及可供採取行動的公司通訊\*\*已在本公司網站登載之通知。

Name of securities holder(s) 證券持有人姓名:

Name of the listed company 上市公司名稱:

Shui On Land Limited

瑞安房地產有限公司

Email address 電郵地址: (Note 3 / 附註 3)

**Option 3:** I/We hereby request to receive future Corporate Communication\* and Actionable Corporate Communication\*\* in printed form and noted that this instruction will remain valid until the time when the Company publishes its next annual report in the following year. (Note 5) (Please mark "✓" in one of the below boxes if applicable)

**選項 3:** 本人/吾等現要求收取公司通訊\*及可供採取行動的公司通訊\*\*之印刷本，並已知悉本指示將有效直至本公司於翌年刊發其下一份年報為止。<sup>附註 5</sup> (如適用，請在以下一個方格內劃上「✓」號)

Printed English Version  
英文印刷本

Printed Chinese Version  
中文印刷本

Printed English and Chinese Versions  
英文及中文印刷本

Signature(s): (Notes 1 & 2)

Contact number:

Date:

簽名：(附註 1 及 2)

聯絡電話號碼：

日期：

Notes 附註：

- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.  
請清楚填寫 閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
- Any Reply Form with no signature or otherwise incorrectly completed will be void.  
任何回條若未有簽署或在其他方面填寫不正確，將本回條作廢。
- If the Company does not receive a functional email address in your reply, you will be unable to receive notification of publication of Corporate Communication on the Company's website.  
如本公司沒有收到 閣下的有效電郵地址，閣下將無法收到公司通訊已在本公司網站登載之通知。
- If you provide more than one email address by QR code, email, reply form and/or other means, only the latest email address provided will be registered.  
如 閣下提供二維碼、電郵、回條及/或其他方式提供多於一個的電郵地址，只有 閣下最新提供的電郵地址將會被登記。
- If you mark "✓" in the box in Option 3, no email address will be registered and you will receive Corporate Communication in printed form.  
如 閣下在選項 3 方格內劃上「✓」號，將不會有電郵地址被登記，閣下只會收取公司通訊的印刷本。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.  
為免存疑，在本回條上的任何額外指示，本公司將不予處理。

## PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined under the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). The supply of your Personal Data is on a voluntary basis for the purpose of verifying and recording your choice of language and means of receipt of corporate communications of the Company and the delivery of those corporate communications. We may transfer or disclose your Personal Data to the Company's Branch Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by either of the following means:  
本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。閣下是自願提供個人資料以用於核實及記錄。閣下收取本公司通訊的語言版本和收取方式的選擇，以及傳送公司通訊。我們可就上述用途將閣下的個人資料轉移或披露給本公司股份過戶登記分處及/或其他公司或團體，或按法例規定作出轉移或披露，並將在適當期間內保留該等個人資料作核實及記錄用途。閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出：

By mail 到郵寄至: Personal Data Privacy Officer 個人資料私隱主任  
Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong 香港灣仔皇后大道東 183 號合和中心 17M 樓

By email 到電郵至: [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)

- \* Corporate Communication refers to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊指本公司向或將予向發以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告；(b) 中期報告及(如適用)中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通告；及(f) 委任代表表格。
- \*\* Actionable Corporate Communication is any corporate communication that seeks instructions from securities holders of the Company on how they wish to exercise their rights or make an election as the securities holders of the Company.  
可供採取行動的公司通訊指任何涉及要求本公司證券持有人指示其擬如何行使有關本公司證券持有人的權利或作出選擇的公司通訊。

<sup>A</sup> For identification purposes only 僅供識別

## Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freeport No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.  
No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。